

## Hockering Parish Council

Minutes of the meeting of Hockering Parish Council held at 7:30 pm on Wednesday 22<sup>nd</sup> June 2022 in the village hall.

**Present:**

Cllr T Bassett (Acting Chair)

Cllr R Neave

Cllr M Mason

Cllr B Higgins

Cllr L Parker

Four members of the public

Sue Marsh (Clerk)

Sheryl Irving (Responsible Finance Officer)

**1. Welcome and apologies for absence**

Apologies were received and accepted from Cllr Blackwell (Chair) and Cllr Darge.

**2. To receive declarations of interest.**

None received

**3. To approve the minutes of the meeting held on Tuesday 10<sup>th</sup> May 2022**

Cllr Mason proposed that the minutes of the meeting held on 10th May 2022 be accepted as a true record of the meeting, this was seconded by Cllr Parker and agreed by Council. The Acting Chairman duly signed the minutes.

**4. To receive County/District Councillor reports.**

None in Attendance

**5. Open Forum for Public Participation**

- a) Comments made regarding the overgrown state of the grass verges. The verges on the slip roads to the A47 were judged to be dangerous, clerk to contact the contractors responsible. After a lengthy discussion it was agreed that the clerk would obtain quotes for the cutting of other grass verges, although this is really the responsibility of Norfolk County Council.
- b) Minor remarks made regarding the agenda.

**6. Planning Matters:**

- a) Applications for consideration

**3NM/2022/0064/NMA** – 21 Heath Road, Hockering, NR20 3HX – Nonmaterial amendments on 3PL/2022/0248/HOU – Outbuilding reduced in length from 15m to approx 12m.

Side lights added to patio doors. Amendments to external materials (Hardie plank Cladding). Extension – Additional window to be placed on the NE Elevation to accommodate en-suite (Non-Mat Minor Amend) – **No objections**

b) Take note of any planning decisions:

Council noted the following decisions by Breckland District Council:

- **3PL/2022/0483** – Horseshoe Cottage, Chapel Lane, NR20 3HR – proposed single storey rear and side extension - **Permission**
- **3PL/2021/1006/f** -Land North of 3 Bramble Drive, NR20 3JE – Single storey new dwelling – **Appeal**

#### **7. To consider MPH Concrete Plant Activities**

The clerk confirmed that she had investigated the planning rules regarding MPH and that there was no evidence that they were breaking any of these.

#### **8. To consider grants for church maintenance**

Cllr Mason proposed that the council donated £350 to the maintenance of the church grounds. This was seconded by Cllr Higgins and agreed by Council.

#### **9. To consider village planters and maintenance**

Cllr Parker proposed that the planters should be kept, and this was seconded by Cllr Higgins and unanimously agreed by council. Cllr Parker confirmed that the school would like to be involved with the decoration of the planters and all councillors agreed this would be a lovely idea.

#### **10. To consider the upkeep of the stile footpath and clearance of waste**

A professional inspection of the sandbagging behind Rectory Road had been carried out in November 2021 with a recommendation that it is inspected annually, the clerk will organise. The clerk confirmed that she would contact contractors as per item 5 (a).

### **11. Finance & Governance Matters**

1. a) To receive a financial report for the year ending 31st March 2023.
2. b) To receive the internal auditors report and consider any recommendations.
3. c) Cllr Neave proposed the acceptance of the annual governance statement in the
4. Annual Return. This was seconded by Cllr Mason and agreed by Council.
5. d) Cllr Neave proposed the acceptance of the accounting statements in the 2021-22
6. Annual Return. This was seconded by Cllr Parker and agreed by Council.
7. e) Cllr Higgins proposed the acceptance of the certification of exemption from a
8. limited assurance review under Section 9 of the Local Audit (Smaller Authorities)
9. Regulations 2015. This was seconded by Cllr Neave and agreed by Council.
10. f) Acceptance of the bank payments were proposed by Cllr Mason and seconded
11. by Cllr Neave. Agreed by Council:
12. Clerk June Salary/Allowance £ 229.03
13. Responsible Finance Officer – Salary/Allowance £ 388.74
14. HMRC – PAYE £ 147.20
15. Grounds Maintenance £ 44.50
16. Grant to the Church £ 350.00

**12. Correspondence for Circulation**

Email from Jim Freeman, Stakeholder Manager, A47 RDP requesting to attend the August meeting.

Letter from Norfolk County Council regarding a proposal for a topsoil recycling plant at The Old Airfield, Hungate Common, Weston Longville.

**13. To receive any new items for the next agenda**

- Bee Bombs
- Contractors and verges
- A47, presentation from Jim Freeman
- Bells Wood
- Playground Report

To note the next meeting of the Parish Council will be held at 7:30pm on Tuesday 9<sup>th</sup> August in the village hall

The Vice Chairman thanked everyone for attending and the meeting closed at 8:05 pm

Signed ..... Date .....