

Explanation of variances – pro forma

Name of smaller authority: **HOCKERING PARISH COUNCIL**
 County area (local councils and): **NORFOLK**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	18,588	23,001				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	15,000	10,000	-5,000	33.33%	YES		The Council are trying to reduce the amount held as a General Reserve hence reduction in precept, based upon budget requirements.
3 Total Other Receipts	3,025	887	-2,338	77.29%	YES		During 2020/21, a grant of £1,700 was received for a grass cutter and the VAT refund amounted to £803.
4 Staff Costs	4,122	5,691	1,569	38.06%	YES		During 2021/22, new staff were employed resulting in a higher annual cost of £535, there was also one overpayment of £344, one arrears payment for 2020/21 of £344 and one month where all three staff were employed, also an additional £344.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	9,490	6,130	-3,360	35.41%	YES		During 2020/21, one-off payments of £1,680 was spent on playing field work and £2,299 on a new grasscutter, also for the playing field.
7 Balances Carried Forward	23,001	21,867			YES	TO WHY CARRY FORWARD RESERVES ARE	
8 Total Cash and Short Term Investments	23,001	21,867					
9 Total Fixed Assets plus Other Long Term Investments and	52,716	52,467	-249	0.47%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable