

## Hockering Parish Council

Minutes of the meeting of Hockering Parish Council held at 7:30 pm on Tuesday 9<sup>th</sup> November 2021 in the village hall.

**Present:** Cllr J McMahon (Chair)

Cllr R Neave

Cllr M Mason

Cllr B Higgins

Cllr J Blackwell

Three members of the public

Sue Marsh (Clerk)

Sheryl Irving (Responsible Finance Officer)

### **1. Welcome and apologies for absence.**

The Chairman welcomed everyone to the meeting, apologies were received from Cllr Matt Darge and District Cllr Gordon Bambridge

### **2. To receive declarations of interest.**

None received

### **3. To approve the minutes of the meeting held on 12<sup>th</sup> October 2021**

Approved and signed by the Chairman

### **4. To note the resignation of Cllr Richard Hawker**

The council wished to thank Mr Hawker for the years of hard work and dedication to the council.

A Notice of a Casual Vacancy has been registered with Breckland District Council (BDC). A poster advertising the vacancy will be issued once BDC have confirmed it is acceptable to do so.

### **5. To receive County/District Councillor reports.**

None in attendance.

### **6. Open Forum for Public Participation**

Comments:

- Could builders make provision for hedgehogs moving around the village.
- Could the newsletter be monthly

## **7. Highway Matters**

This was deferred until the December meeting as new responsibilities will be allocated to councillors.

## **8. Planning Applications:**

- a) Applications for consideration – none.
- b) Take note of any planning decisions:

Council noted the following decisions by BDC

- [3PL/2021/1343/EU](#) - Park Farm Heath Road NR20 3JA - Occupancy of dwelling in breach of agricultural occupancy condition on permission 1992/0308 – Approved
- [3PL/2021/1312/D](#) - Land West of Heath Road NR20 3JA - Approval of Reserved Matters Application (Appearance, Landscaping, Layout and Scale) following outline permission 3PL/2017/1574/O - Erection of 28 dwellings with Associated Works, including Vehicular and Pedestrian Access, Pedestrian Links, Infrastructure and Landscaping - Reserved Matters – Undecided
- [3OB/2021/0045/OB](#) - Newgate House Gypsy Lane NR20 3RS - Removal of Section 106 relating to 3PL/2002/1001/O – Undecided
- [3PL/2021/1269/D](#) - Land adjacent to No. 20 Heath Road NR20 3JA - Reserved matters application for 8 dwellings following outline permission 3PL/2016/1262/O - Undecided

## **9. To receive an update in respect of the Queens Platinum Jubilee in June 2022**

Cllr McMahon suggested setting up a working group and would contact members of the village to see if they would like to join. As well as parishioners a nominated representative from the Village Hall Committee and the Playing Field Association will be invited to join the working group

## **10. To receive an update in respect of remembrance Sunday**

Cllr McMahon will attend the ceremony on Sunday. It was also noted that the church would be open between the hours of 10 am and 4 pm from Monday 15<sup>th</sup> November until Saturday 20<sup>th</sup> November.

### **11. To receive an update regarding the Parish Council Website**

The clerk confirmed that she would like the website to “go live” at the end of November. Councillors were asked for any comments and to provide a photo of themselves.

### **12. To receive an update regarding local events**

The pumpkin and guy competitions were very well supported. The next event was bingo to be held on Thursday 11<sup>th</sup> November, other events are being considered. The council thanked Cllr Higgins and Cllr Blackwell for their hard work in arranging the events so far.

### **13. To receive a report on the HQN funding**

It was felt that the council needed professional advice regarding the funding of the HQN. It was agreed that The Responsible Finance Officer should seek this advice. Proposed by Cllr McMahon, seconded by Cllr Blackwell – motion carried.

### **14. Finance & Governance Matters**

- a) Financial report for the year ending 31<sup>st</sup> March 2021 was received and agreed.
- b) Registration with The Information Commissions Office (ICO) was accepted – Proposed by Cllr McMahon, seconded by Cllr Neave – Motion carried.
- c) It was agreed to defer the draft budget to the December Council meeting.
- d) The Risk Assessment and Management Policy was agreed. Proposed By Cllr Blackwell, seconded by Cllr Mason – Motion carried.
- e) The bank payments were authorised:
  - o Clerk (November salary and allowance) £226.00
  - o Responsible Finance Officer (November salary and allowance) £119.62
  - o HMRC – PAYE £ 82.60
  - o SLCC (Training Course for Clerk) £144.00 (inc VAT)
  - o NALC (Training Course for Cllr) £ 72.00 (inc VAT)
  - o TTSR – Grass Cutting £128.50 (TBC)
  - o ICO (Data Protection) £ 35.00 DD
  - o Website TBC
  - o Play Area Repairs TBC

### **15. To confirm the next meeting of Hockering Parish Council will be held at 7:30 pm on Tuesday 21<sup>st</sup> December 2021 in the Village Hall.**

Councillors noted the date

Signed ..... Date .....